

## **REPORT ON FINANCE AND ADMINISTRATION FOR 13<sup>TH</sup> NOVEMBER MEETING**

### 1. Company registration

I am delighted to report that One Norbiton has been registered as a Company! Our registration was registered on 31<sup>st</sup> October and our Company registration number is:

08275614

Once we have held the Inaugural Meeting on 13<sup>th</sup> November and know who the directors and officers are we shall need to complete the relevant forms and send them to Companies House – either manually or online. I have applied for us to be authorised for online transactions but this takes several days to come through.

Our next task will be to open a bank account and agree account signatories. Agreeing signatories is an agenda item for 13<sup>th</sup> November as a bank will require the minutes in order to set up the account. It will be a Board decision as to which bank we use. They will also need to agree details such as how many signatures are required for each cheque, authorisation to withdraw cash, the possibility of online banking etc.

### 2. Funding received to date:

I have attached with this report the accounts overview. This shows both income and expenditure either actually received or allocated to the One Norbiton Project. (Once you open the file you will need to click on 'income' or 'expenditure' at the bottom of the page)

At the bottom of the Income page I have included a breakdown of the funds that have been allocated from the Community Development Foundation on behalf of Norbiton First. I have already circulated details of the funding bids but I am happy to send a duplicate to anyone who wishes.

### 3. Community Budgets

Following the Peer Group Challenge event on Mike and I were invited to meet with Dean, Gary Walsh, Simon Oelman and Tony Willis at the Guildhall last week. The key topic of conversation was how to get 'quick wins' to demonstrate that this project is capable of delivering demonstrable outcomes. I have no doubt that Mike will report this in greater details on 13<sup>th</sup> November.

Staying with the Community Budgets pilot, Dean Tyler has emailed the following invitation concerning a conference for participating areas being held in London on 29<sup>th</sup> November. Please get in touch if you would like to be considered as a participant.

## COMMUNITY BUDGETS CONFERENCE – 29<sup>TH</sup> NOVEMBER

Dear all,

As you know One Norbiton is one of twelve national pilots developing Neighbourhood Community Budgets.

The Department for Communities and Local Government are holding a free all day conference on Thursday 29<sup>th</sup> November in central London to bring all the pilots together with the four Whole Place pilots. (You might not have heard so much about the latter but in essence they are seeking to do at a 'whole place' level, for example, across a county, what we are doing in a single ward.)

Government see the combined efforts of the Whole Place and Neighbourhood Community Budget pilots as important in influencing how public services can be designed and delivered differently in future and crucially how local communities can increasingly have a greater influence in how things are done. This will be a high profile national event with ministerial attendance and it is our opportunity to share what we are working on with others as well as hear how they are getting on.

The conference is **free** (!) but places are limited – if you would like to go please let me know as soon as possible so we can reserve our spaces. I'll do this on a first come first served basis while trying to ensure we have a good representation from community / partners / Councillors.

We have also been asked if we would like to set up a stall in what is described as the 'market place' over lunchtime – I've already asked the Local Government Information Unit if they would like to be part of that to promote the spend mapping work they are doing with us. I know the community group also have excellent literature which would work well on display.

Further details to follow but for now I just want to assess interest and ensure that One Norbiton is well represented at this conference.

Regards

Dean

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Finally, you will recall that Dr Carlie Goldsmith attended our last CWG meeting to offer assistance with Asset mapping and Community Engagement. I have been in touch with her since the meeting and have included the conversation below for your information.

Dear Jill and Mike,

I met you briefly at the last CWG meeting where I raised the possibility of providing some support to the group with attempts to engage the wider community and research community service priorities. I felt like the best way forward was to present to the group and let them know a bit about me and my experience of working in community settings. I am available to present one evening or happy to do a short daytime session if this would work better.

My availability over the next couple of months is

Tuesday 13<sup>th</sup> and 20<sup>th</sup> of Nov, 4<sup>th</sup> and 11<sup>th</sup> of Dec – after 4pm

Thursday 15<sup>th</sup>, 22<sup>nd</sup> of Nov, 6<sup>th</sup>, 13<sup>th</sup> of Dec – after 3pm

Friday 30<sup>th</sup> of November before 2pm

Wednesday 12<sup>th</sup> December before 1pm.

Best wishes,

Dear Carlie

Thank you for letting us have this information.

As you know, we have both a Public and a Community Working Group meeting on 13th November. Can I therefore propose that I circulate a copy of your availability to the CWG and then raise the matter under 'Matters Arising' to establish the most convenient dates for members?

If there is any supporting paperwork that you would like me to circulate at the same time, please let me know .

Regards

Jill

The CWG has highlighted two issues that I might be able to provide training and advice on 1. Engaging a wider group of residents into the CWG and 2. Developing a method of identifying and/or mapping the service priorities in the ward amongst residents.

I have been approached as someone who might be useful because of my previous work and areas of specialism and I suggested that rather than being parachuted in that the CWG should have the opportunity to meet me and hear about my work and experience to decide if I am the right person.

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